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To whom it may concern:
Research project – "Managing ICTs in South African Education"

Thank you for your willingness to assist us in this research project, funded by the National Research Foundation (http://www.nrf.ac.za) and terminating in 2013. Plans for the project have been reviewed and approved by the NRF, and progress is under review by them and by the research office at CPUT.

The project is concerned with an investigation and analysis of the management of information technologies in education in South Africa, but in view of the rapidly changing landscape we are anxious to garner the opinions of anyone who has a relevant opinion on this and related issues. Your contribution to the project is therefore valued. This letter is to explain how we are managing your involvement, and what we will do with what you tell us.

Your involvement

- Your participation is entirely voluntary, and you may withdraw at any time.
- The project team foresees no negative outcomes for participants, however ...
- You can choose not to answer any question or questions that you object to.
- You may see any output from the study that includes information or data that you provided, and you may ask us to remove any such information or data should you have any reason to do so.
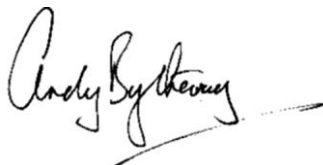
Our management of the research data

- All original data and information are kept confidential within the project team (for example documents, completed questionnaires, voice recordings and transcripts).
- Data and information will be rendered anonymous before it is used, typically by means of aggregation into summary tables and graphs or (in the case of verbatim quotations) by making no specific reference to your name, your job title or your organisation.
- Publically available printed or digital outputs from the project (which may include content derived from data or information that you have provided, as described above) may include, but is not limited to, working papers, conference papers, journal papers and presentations.

The project and the team

- Information about the project and the team can be found at: http://saicted.wikispaces.com.
- The project team members are all employees or registered students at one of the participating universities and are bound by the rules of those universities. Their personal research outputs may include results that are derived from the data and information that you provide.

Your contribution will assist schools, colleges and universities in South Africa to make better use of technology, and to deliver improved benefits from the national investment in education.

I shall be pleased to provide any further information that might be required, please feel free to contact me at any time. Thank you again.

Principal Investigator
16th July 2012

SAICTED: "Managing ICTs in South African Education"

An NRF-funded research partnership between:
Cape Peninsula University of Technology
University of Cape Town
University of Limpopo

http://saicted.wikispaces.com